ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

Minutes of the Council Meeting held on 23rd September 2026 at 19:15 in Crudwell Village Hall

Present: Cllr Budgen (Chair), Hatherell (Vice-Chair), Briggs, Clogg, Ingham, Jones, Newman, Panting, Sorby and Smith (WC-Wilts Division)

Public: None present.

85 APOLOGIES FOR ABSENCE

None.

86 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

87 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

88 TO ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING ON 26th AUGUST 2026

The minutes of the parish council meeting on the 26th August 2026 were adopted as a true record and signed accordingly.

89 TO RECEIVE REPORT #09.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #09.1. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Parsloe Farm, Rodbourne, SN16 0EU	PL/2026/04937	No objection
Parsloe Farm, Rodbourne, SN16 0EU	PL/2026/05066	No objection
Parsloe Farm, Rodbourne, SN16 0EU	PL/2026/05067	No objection
4 Church Lane Cottages, Church Lane, Rodbourne, SN16 0FJ	PL/2026/05087	No objection
Kingsway Farm, Chippenham Road, Corston, SN16 0HW	PL/2026/05531	No objection

Planning applications PL/2026/05985, 1 Angrove Cottages, Rodbourne, SN16 0ET; PL/2026/05713, Holly Cottage, Milbourne, SN16 9JA and PL/2026/00453, Land adj. Filands Farm, Filands, SN16 9JN were received after publication of the agenda and would be reviewed and a submission agreed via email as per the council's Standing Orders.

Notification of a Planning Appeal for application PL/2026/04254 - Farm land off the A429, Malmesbury, SN16 9NZ was circulated prior to the meeting.

90 FINANCIAL REPORTS

The RFO presented the accounts for the year to date. The Barclays Bank statement dated 28th August showed a balance of £710.10 and the Unity Trust Bank statement dated 31st August a balance of £18,543, that matched the reconciliation statements. The reconciliations and the original bank statements were signed as correct by the Vice Chair as evidence of verification. The interest has recently been received for the Barclays savings account, so it was agreed that the balance would be moved across to the Unity account and the Clerk would send a letter, to be signed by two signatories, to close the account. The RFO presented the payments schedule. The schedule was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Budgen second authoriser.

Action: Cllrs Clogg, Budgen and Clerk

Payment No.	Payee Details	Reason	Amount (£)
1	The Landscape Group Ltd	Waste collection August 2026	£468.00
2	Friends of Riverside	Hall hire - personnel meeting - 22.09.2026	£7.00
3	R G Baker	Cowbridge Footpath - Annual Licence	£70.00
4	Mr. Peter J Hatherell	Land Registry searches x3	£42.00
5	Rialtas Business Solutions Ltd	Rialtas Web one user	£148.40
6	Hathaway Gardenscapes Ltd	Grass cutting September 26	£255.00
7	R J & S H Mellowes	Home working allowance Q2 26-27	£78.00
		TOTAL	**£1,068.40**

91 TO RECEIVE CONFIDENTIAL REPORT #09.2 FROM THE PERSONNEL COMMITTEE

Report #09.2 to inform council of the national local government uplift for 2026/2027 and the implications for the parish clerk's salary and employer's National Insurance contribution had been circulated prior to the meeting. This was unanimously agreed.

92 UPDATE REGARDING SETTING UP .GOV EMAIL ACCOUNTS

It was agreed this had not been straightforward and councillors were at various stages of implementation. Cllr Hatherell will update and circulate revised information. **Action: Cllr Hatherell**

93 TO CONSIDER A HIR FOR GRANGE LANE AND RODBOURNE

A request to reduce the speed limit along Grange Lane was considered and supported. It was agreed that the Clerk would draft a submission for comments/amendment. **Action: All**

94 TO CONSIDER THE COUNCIL'S RESPONSE TO THE WILTSHIRE COUNCIL SCOPING CONSULTATION ON THE PREPARATION OF THE NEW WILTSHIRE LOCAL PLAN

Cllr Budgen reported that the three councils in the Joint Malmesbury Neighbourhood Plan Working Party (WP) were not in full agreement about a possible submission into the Wiltshire Council Local Plan (WCLP) preparation. Council considered the options and agreed that this council would make a submission to WC and the Clerk was instructed to submit it. **Action: Cllr Budgen and Clerk**

95 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, PLAYING FIELDS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY, SOCIAL MEDIA & WEBSITE WORKING PARTY

Highways - Cllr Hatherell reported that the Parish Steward had completed the August jobs and his next visit was scheduled for 29th September. The ticket is still in for the Corston-Burton Hill footpath to be cut.

Playing Fields – Cllr Hatherell reported that both the playing fields had been checked weekly and are in good order. The annual RoSPA inspection is due to take place shortly.

Footpaths – no report.

Patients Participation Group – no report.

Personnel Committee – Cllr Clogg reported that the committee had met and reviewed the policies and agreed that further work was needed before bringing back to council.

Cllr Budgen reported that Cllr Stephens had resigned from the council. Cllr Stephens has been a real stalwart for many years, and Cllr Budgen extended his thanks for the many years of loyal service.

Finance Committee - Cllr Briggs reported that the Finance Committee were due to meet to prepare the draft budget.

Projects Working Party (PWP)

Notes of the recent PWP meeting were circulated prior to the meeting. Some matters arising were discussed in more detail.

Notices for the three councillor vacancies will be published on the WC website on 25th September. It was agreed that the notices would also be displayed on noticeboards and the website. After the deadline to request an election has passed, WC will contact the clerk and either advise of the date of an election or that the council can co-opt to fill the vacancies. If they are to be filled by co-option, the relevant information to seek expressions of interest will be displayed and circulated with a 3-week deadline for responses.

The Clerk's mobile phone contract is coming up for renewal. It was agreed to purchase a refurbished phone with a stand-alone SIM up to a sum of £900.

Social Media – no report.

Website Working Party – no report.

96 The next meeting will be held at **19:15** on Wednesday 28th October 2026 at Crudwell Village Hall

The meeting closed at 20:47.

..... Chair ..... Dated